

HIGHLAND COMMUNITY COLLEGE
BOARD OF TRUSTEES' MEETING MINUTES
March 25, 2020

Trustees Present: Vernie Coy, Kenneth Huss, Thomas Smith, Jason Taylor, Carl Tharman

Trustee Present via Zoom: Russell Karn

Call to Order: Chairperson Thomas Smith called the meeting to order at 6:30 p.m. in the Conference Room of the David Reist Administration Building on the Highland Campus.

Approval of the Agenda: Chairperson Smith mentioned that the presentation by Harry Moeller, Biology Instructor/Phi Theta Kappa Sponsor, will be rescheduled for a later date. It was moved by Mr. Taylor, seconded by Mr. Huss, that the agenda be approved as amended. Motion passed.

Approval of the Minutes: It was moved by Mr. Huss, seconded by Mr. Taylor, that the minutes of the February 26, 2020, Regular Meeting, and March 20, 2020, Special Meeting, be approved as presented. Motion passed.

Approval of the Warrants: It was moved by Mr. Taylor, seconded by Mr. Coy, that warrants numbered 465721 through 465913 be approved as presented. Discussion. Motion passed.

Public Comment: None.

Approval of Design Build Proposal-Diesel Tech Building: President Deborah Fox presented the Trustees with design proposals from three vendors for the Diesel Tech Building remodel. Each vendor was provided with a criteria in which they were to provide specific information to be considered for the project. A few decorative changes and additional information were requested by the Administration. Once the vendors have gathered the requested information the Board will invite them back for a Special Meeting to make their final presentations. Discussion.

Tuition and Fees: Lowering the costs of tuition and fees was recommended by the Administration after reviewing what other Kansas Community Colleges were charging. President Fox suggested that lowering the costs could help with online and concurrent programs, which have been experiencing a decline. She reported that Highland Community College currently has one of the most expensive tuition rates. The Administration recommends lowering tuition and fees from \$141 per credit hour to \$120 per credit hour for on-campus, concurrent, online and off-campus general education courses. Discussion. It was moved by Mr. Huss, seconded by Mr. Karn, that tuition and fee rates be lowered to \$120.00 per credit hour effective summer 2020. Motion passed.

Finance and Operations: Mr. Randy Willy, Vice President for Finance and Operations, provided the trustees with a written report.

Academic Affairs: Dr. Erin Shaw, Vice President for Academic Affairs, provided the trustees with a written report.

Student Services Report: Dr. Eric Ingmire, Vice President for Student Services, provided the trustees with a written report.

Trustees' Report: None.

President's Report: President Fox gave an update on actions being taken around campus amid the COVID-19 pandemic. The College will be following government regulations and the campus will be closed until further notice but essential personnel will be allowed to report to work when necessary. Students have been notified that housing will be closing and all classes will now be available online for the remainder of the semester and until further notice.

Executive Session: It was moved by Mr. Tharman, seconded by Mr. Coy, that the Board go into Executive Session at 7: 48 p.m. for no more than one hour to discuss Non-Elected Personnel and asked that President Fox remain in the session. Motion passed.

The Board reconvened to Regular Session at 8:48 p.m.

Executive Session: It was motioned by Mr. Coy, seconded by Mr. Huss, that the Board go into Executive Session at 8:48 p.m. for no more than 10 minutes to discuss Acquisition of Real Property and asked that President Fox remain in the session. Motion passed.

The Board reconvened to Regular Session at 8:58 p.m.

Adjournment: Chairperson Smith declared the meeting adjourned at 8:59 p.m.

Thomas Smith
Chairperson

Date

Carl Tharman
Secretary/Treasurer